

Student and Faculty Development Cell Department of Staff and Student Welfare Sumandeep Vidyapeeth

An Institution Deemed to be University
(Accredited -NAAC 'A' Grade with 3.53 CGPA on 4 point grade scale)
(Conferred with UGC- CATEGORY-1 status.)
At & Post Piparia, Taluka Waghodia, Vadodara 391760, Gujarat
commt.faculty_development@sumandeepvidyapeethdu.edu.in

POST PRESENTATION INCENTIVE APPLICATION FORM

(For Faculty)

(To be submitted within 15 days of the event)

[Directions: Please fill this form completely. Write "NA" for items which are not applicable. The information you provide will be very useful in evaluating your application. Incomplete/illegible application will lead to its rejection.]

Applicant Name:	Date of application:
Designation & Department:	Institution:
Application No (as mentioned in approval letter)	

1. Participation as: Resource person/Guest speaker/Free paper or poster/participant (FDP)/other (please specify)_____

2. Title of workshop/lecture/paper/poster/FDP: SVIEC No & Date:

3. Name and address of the institution where the conference/seminar/workshop/FDP was held: -

4. Details of expenses:

Type of expense		Claim
Registration Fee		
Travel Expense	(To)	
	(Fro)	
	Total	
Total days of conference for D.A.		
Other expenses (specify)		
Total Rs.		

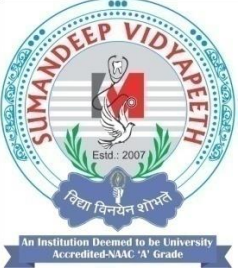
Signature of Applicant

Approval from Head of Department:

Principal/ Dean's comments & Signature:

Submission after presenting the scientific presentation: (Compulsory to become eligible for incentive)

- Brief report of presentation and event
- Copy of certificate
- Self attested photocopy of registration receipt/tickets/ bills
- Award if any
- Photocopy of abstract book if any (first page and the page where your abstract is published)

 <p>SUMANDEEP VIDYAPEETH Estd.: 2007 विद्या विनयेन शोभते An Institution Deemed to be University Accredited-NAAC 'A' Grade</p>	<p>Student and Faculty Development Cell Department of Staff and Student Welfare Sumandeep Vidyapeeth An Institution Deemed to be University (Accredited -NAAC 'A' Grade with 3.53 CGPA on 4 point grade scale) (Conferred with UGC- CATEGORY-1 status.) At & Post Piparia, Taluka Waghodia, Vadodara 391760, Gujarat commt.faculty_development@sumandeepvidyapeethdu.edu.in</p>
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(For office use)

[A] Incentives:

Type of expense		Claimed	Maximum Sanctioned	Actual Sanctioned
Registration Fee				
Travel Expense	(To)			
	(Fro)			
Total days of conference for D.A.				
Other expenses (specify)				
Total Rs.				

[B] Documents: (Attached / Not attached)

Sr. No.	Details	YES/NO
1	Brief report of presentation and event	
2	Copy of certificate as presenter	
3	Detail of Award if any	
4	Self attested Registration fee receipt/original tickets/ bills	
5	Photocopy of abstract book if any	

[C] Any Comment from SFDC:

Comments from Student and Faculty Development Cell:

Chairperson

Student and Faculty Development Cell

Sumandeep Vidyapeeth

Comments from Department of Staff and Student Welfare:

Director

Department of Staff and Student Welfare

Sumandeep Vidyapeeth

Forwarded to Vice Chancellor, Sumandeep Vidyapeeth for approval: