

Department of staff and Student welfare



SUMANDEEP VIDYAPEETH

An Institution Deemed to be University u/s 3 and 12B of UGC Act 1956
Accredited by NAAC with a CGPA of 3.61 at 'A++' Grade in Second Cycle
Category - I Deemed to be University under UGC Regulation 2018

At & Post: Piparia, Taluka: Waghodia, District: Vadodara, Gujarat, INDIA, Pin Code: - 391760 | Phone: - +91 2668 245262/64/66 | Mobile No.: +91 832 046 3035 | E-mail ID: director.student_welfare@sumandeepvidyapeethdu.edu.in | commt.faculty_development@sumandeepvidyapeethdu.edu.in | Website: - www.sumandeepvidyapeethdu.edu.in

Ref. No.: SVDU/DSSW/_____/2025-26

November 22, 2025

Application Form for Availing Incentive for attending academic event

I. Basic Information:

Teachers Name:	
Designation:	
Department:	
Institute:	
Contact No.	
E-mail Id	

II. Other Details

Name of the Academic Event:	
Organizing body of the Academic Event:	
Type of Development Program*	
Type of Event**	
Level of Event***	
Date/s of Event:	

* Professional Development Program, Faculty Development Program, etc.

** Conference, Convention, Symposium, Workshop, etc.

*** International, National, State, Regional, Institutional / Institute, Local, etc.

III. Incentive Claim Rs ____/-

Signature of Teacher

Declaration:

I, _____, hereby, declare that I have read and understood the **Policy on Incentives for Organizing / Participating in Professional / Faculty Development Programs**, of Sumandeep Vidyapeeth Deemed to be University. After disbursement of claim, in case of any discrepancies or violation of the policy is found, then the Institution has full rights to withdraw the incentives disbursed to me.

Signature of Teacher

Enclosure:

1. Self-attested copy of Certificate of Attendance
2. Copy of brochure / flyer of the Attended Academic Event
3. Any other document, if applicable

Remarks & Signature of Head of Department:	
Remarks & Signature of HOI / Dean / Principal:	

Department of staff and Student welfare



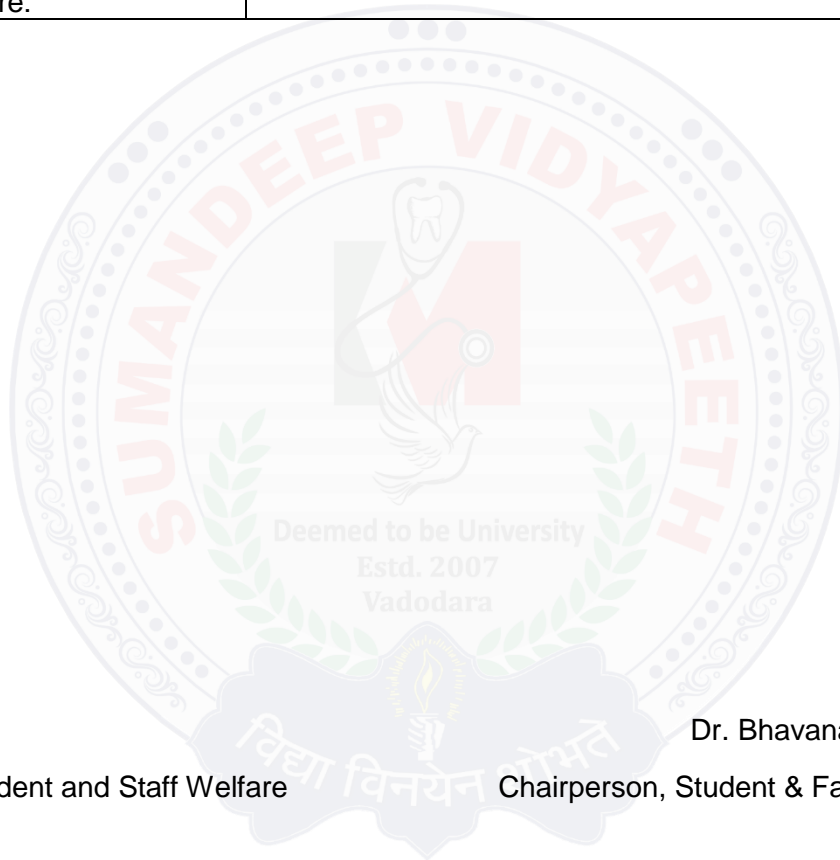
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For office use

Remarks & Signature of Member secretary, Student and Faculty Development Cell:	
Detailed Remarks & Signature of Chairperson, Student and Faculty Development Cell:	
Remarks & Signature of Director, Dept. of Staff and Student Welfare:	



Dr. Vandana Shah,
Director, Dep. of Student and Staff Welfare

Dr. Bhavana Dave,
Chairperson, Student & Faculty Development Cell